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| ***1. GENERAL PROTOCOL/STUDY INFORMATION*** |
| **Principle Investigator:**  | **Name of Person Completing Log:**  |
| **Research Project Title:**  |
| **Sponsor** *(if an*y*):*      | **Location where the study is conducted:** |

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| ***2. STUDY SITE PERSONNEL INFORMATION*** |
| **Name of Study Personnel** | **Title** | **Initials** | **Signature of Study Personnel** | **\*Study Task(s)** | **Start Date/****End Date** | **Signature of PI** |
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| * *List individual delegated Research study related tasks (ICH GCP 4.1.5)*
* *Signature and initials are required of all personal involved in the research*
* *Ensure appropriate CV, certifications and training records on file for all personnel involved in the research*
* *Update this log in a timely manner when new personnel are added and/or study roles change*
 | **\*study task categories, as applicable** |
| 1. Obtain Informed Consent2. Obtain Medical History3. Perform Physical Exam4. Check Vital Signs5. Assess Eligibility Criteria6. Dispense Investigational Product | 7. Completing CRF 8. Completing Data Collection Tools9. Query Completion10. Maintain Regulatory Documents11. Maintain IRB Documents12. Other |