President Intramural Research Fund (PIRF) Orientation

Eligibility, Budgetary Considerations, and Amendments

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Eligibility for 4th cycle

Who is eligible?

- All full-time faculty and all full time physicians with:
- No prior PIRF grants
- No active PIRF grant
- Active two-year grants (cycle 2) that would expire at the end of AY 2024-2025
- A grant with no cost extension (cycle 1 or 2) that would expire at the end of AY 2024-2025
- CO-PIs on active PIRF grants

Eligibility for 4th cycle

Who is not eligible?

- Part-time faculty
- Part-time physicians
- Staff
- Non-professorial full time faculty
- Adjunct faculty
- CNTs
- Post-doctoral fellows
- Faculty with an active two-year grant (cycle 3)
- Faculty who would ask for no cost extension (cycle 2)

Budget

Current budget is USD 37,500 per year up to 2 years (USD 75,000 total)

Remaining fund from year one can now be carried over to year 2 for 2 year projects

What does my PIRF fund cover?

A. **Personnel:**

a. Course release (up to 6 credits/AY)

For the course release, a prior notification should be made to the school Dean, who would then need to clear the application before it reaches the PIRF committee

b. Post-doctoral fellow *(budgeted at USD 2,000/month, 5$/day transportation, question to modification by the school Dean)*

c. Non-student RA (with an MS degree) *(budgeted at USD 1,050/month, question to modification by the school Dean)*

d. Student RA (undergrad or grad) *(salary set by the student employment office)*

Budget

Current budget is USD 37,500 per year up to 2 years (USD 75,000 total)

Remaining fund from year one can now be carried over to year 2 for 2 year projects

What does my PIRF fund cover?

B. Equipment (no cap) *(This caption does not include laptops/PCs/Macs, etc.)*

For any equipment order, a prior notification should be made to the school Dean, who would then need to clear the application before it reaches the PIRF committee

C. Reagents (no cap)

D. Software/Databases (capped at USD 6,000/year)

E. Conference (capped at USD 3,000/year)

F. Publication fees/editorial fees/Article processing charges (no cap)

Budget

What doesn't PIRF cover?

- **Personal electronic devices (ipads, phones, USBs etc.) unless the electronic device is connected to a machine in a lab and tagged**
- **Additional salary**
- **Local transportation for faculty**
- **Vouchers/pay for study participants in bulk are only possible if a list of the participants' names is provided for legal vetting (confidential in case of anonymity required by IRB)**

Where do I start?

- PIRF application form can be found online on the EDMS system.
- Proposal submitted fully online.
- A more detailed summary of the budget is provided.

Call for PIRF 4th cycle

GS

Graduate Studies and Research Office

To **AllFullTimeFaculty**; **AllPhysiciansFT (LAUMC-RH)**

Cc Samer Saab

Follow up. Completed on Thursday, December 5, 2024.

Guidelines for the President Intramural Research Fund (Fourth cycle Dec24).pdf
210 KB

PIRF Budget template-DEC 2024.xlsx
31 KB

Dear Colleagues,

It gives us great pleasure to announce that the fourth grant cycle of the President Intra
(PIRF) is now open (funding to take effect in September 2025). The deadline for applic
2025 and the application form can be found on the EDMS system. The PIRF guideline
with the budget template are attached.

The budget is limited to a maximum of $37,500 per year and a total of $75,000 over 2

First step: Prepare your proposal

Proposal Structure was included in the guidelines we shared with all

Briefly, proposal structure:

- Title
- Abstract: (Not to exceed 3000 characters with spaces)
- Keywords: 5 key words most closely related to the proposed project
- Background: A description of the research background of the proposal.
- Scope and aims: A detailed description of the scope and objectives of the proposed project.
- Experimental design and methodology

First step: Prepare your proposal

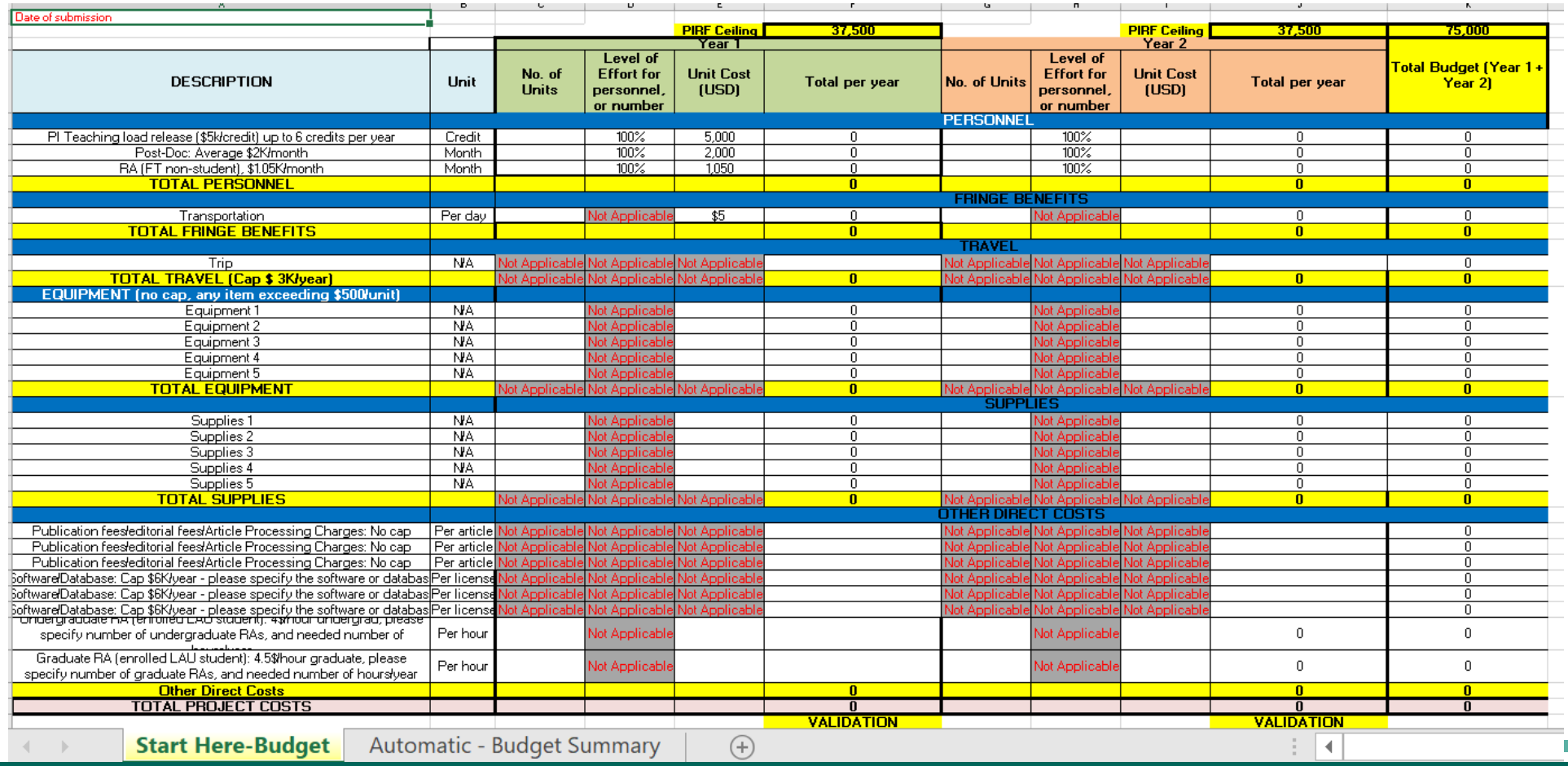
Briefly, proposal structure:

- Timeline: A description of the timeline for completion of the different stages/aims within the general timeframe of the grant.
- Budget justification: An explanation of the way in which the budget is adequate to achieve the aims of the proposal
- Budget description: A detailed, item-by-item, description of all the components of your budget for each year of the grant.
- Recent publications: A list of up to five of your most recent publications related to the proposed project.
- References

Second step: Prepare your budget

Please save the Budget file with you name in it

As mentioned before, if it includes equipment or course release, first clear with your school Dean



Date of submission

		PIRF Ceiling	37,500			PIRF Ceiling	37,500		75,000
		Year 1				Year 2			
DESCRIPTION	Unit	No. of Units	Level of Effort for personnel, or number	Unit Cost (USD)	Total per year	No. of Units	Level of Effort for personnel, or number	Unit Cost (USD)	Total per year	Total Budget (Year 1 + Year 2)
PERSONNEL										
PI Teaching load release ($5k/credit) up to 6 credits per year	Credit		100%	5,000	0		100%		0	0
Post-Doc: Average $2K/month	Month		100%	2,000	0		100%		0	0
RA (FT non-student), $1.05K/month	Month		100%	1,050	0		100%		0	0
TOTAL PERSONNEL					0				0	0
FRINGE BENEFITS										
Transportation	Per day		Not Applicable	$5	0		Not Applicable		0	0
TOTAL FRINGE BENEFITS					0				0	0
TRAVEL										
Trip	N/A	Not Applicable	Not Applicable	Not Applicable		Not Applicable	Not Applicable	Not Applicable		0
TOTAL TRAVEL (Cap $ 3K/year)		Not Applicable	Not Applicable	Not Applicable	0	Not Applicable	Not Applicable	Not Applicable	0	0
EQUIPMENT (no cap, any item exceeding $500/unit)										
Equipment 1	N/A		Not Applicable		0		Not Applicable		0	0
Equipment 2	N/A		Not Applicable		0		Not Applicable		0	0
Equipment 3	N/A		Not Applicable		0		Not Applicable		0	0
Equipment 4	N/A		Not Applicable		0		Not Applicable		0	0
Equipment 5	N/A		Not Applicable		0		Not Applicable		0	0
TOTAL EQUIPMENT		Not Applicable	Not Applicable	Not Applicable	0	Not Applicable	Not Applicable	Not Applicable	0	0
SUPPLIES										
Supplies 1	N/A		Not Applicable		0		Not Applicable		0	0
Supplies 2	N/A		Not Applicable		0		Not Applicable		0	0
Supplies 3	N/A		Not Applicable		0		Not Applicable		0	0
Supplies 4	N/A		Not Applicable		0		Not Applicable		0	0
Supplies 5	N/A		Not Applicable		0		Not Applicable		0	0
TOTAL SUPPLIES		Not Applicable	Not Applicable	Not Applicable	0	Not Applicable	Not Applicable	Not Applicable	0	0
OTHER DIRECT COSTS										
Publication fees/editorial fees/Article Processing Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable		Not Applicable	Not Applicable	Not Applicable		0
Publication fees/editorial fees/Article Processing Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable		Not Applicable	Not Applicable	Not Applicable		0
Publication fees/editorial fees/Article Processing Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable		Not Applicable	Not Applicable	Not Applicable		0
Software/Database: Cap $6K/year - please specify the software or databas	Per license	Not Applicable	Not Applicable	Not Applicable		Not Applicable	Not Applicable	Not Applicable		0
Software/Database: Cap $6K/year - please specify the software or databas	Per license	Not Applicable	Not Applicable	Not Applicable		Not Applicable	Not Applicable	Not Applicable		0
Software/Database: Cap $6K/year - please specify the software or databas	Per license	Not Applicable	Not Applicable	Not Applicable		Not Applicable	Not Applicable	Not Applicable		0
Undergraduate RA (enrolled LAU student): 4.5$/hour undergrad, please specify number of undergraduate RAs, and needed number of hours/year	Per hour		Not Applicable				Not Applicable		0	0
Graduate RA (enrolled LAU student): 4.5$/hour graduate, please specify number of graduate RAs, and needed number of hours/year	Per hour		Not Applicable				Not Applicable		0	0
Other Direct Costs					0				0	0
TOTAL PROJECT COSTS					0				0	0
					VALIDATION				VALIDATION	

Start Here-Budget | Automatic - Budget Summary

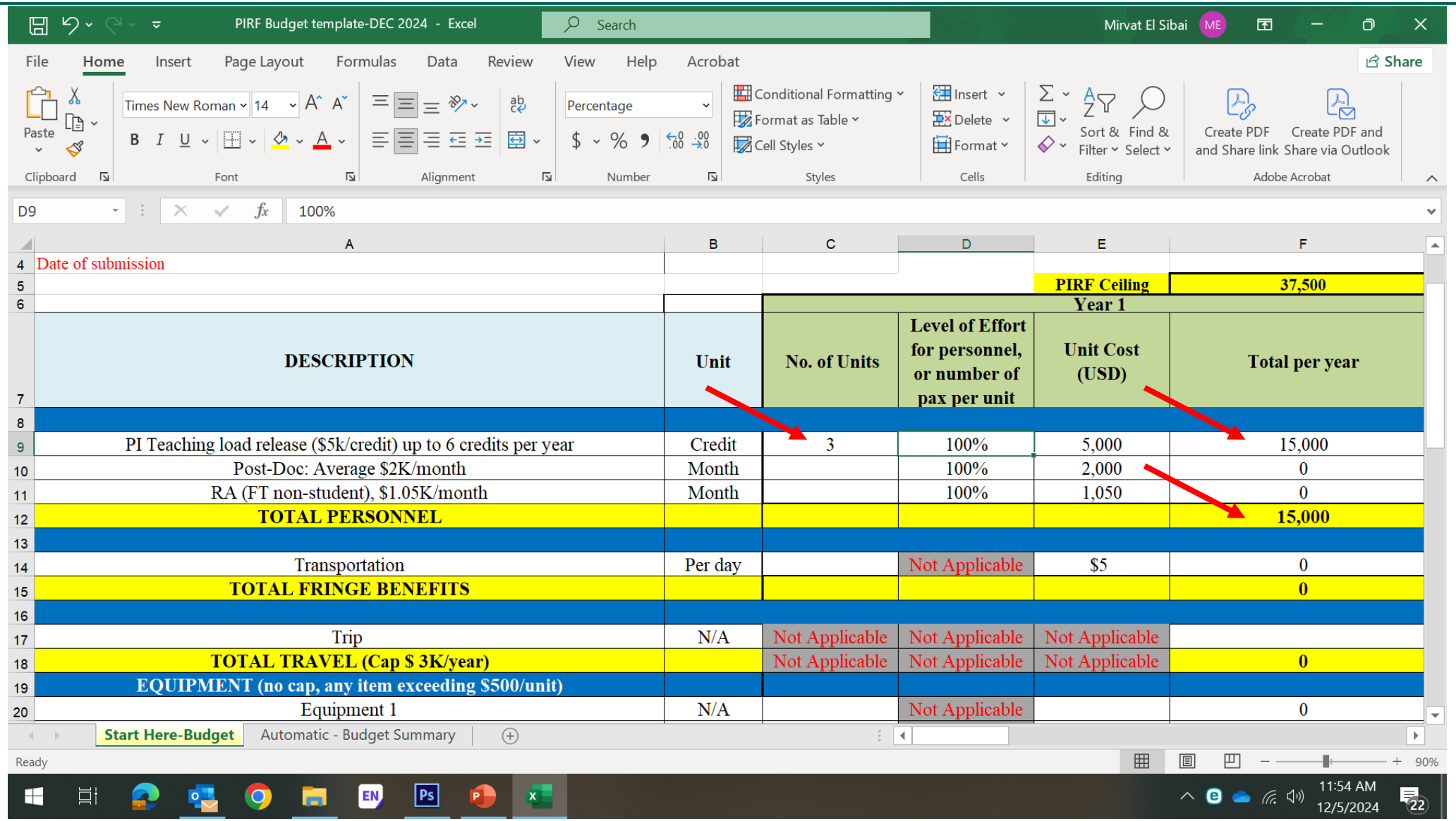
Second step: Prepare your budget

- The new budget template now contains both years for 2 year projects. For one year projects, just fill out the first year

- The budget sheet is locked, hence no captions other than the approved ones can be added.

- Ensure that total budget is adequate for carrying out the proposed project (no less, no more).

Second step: Prepare your budget



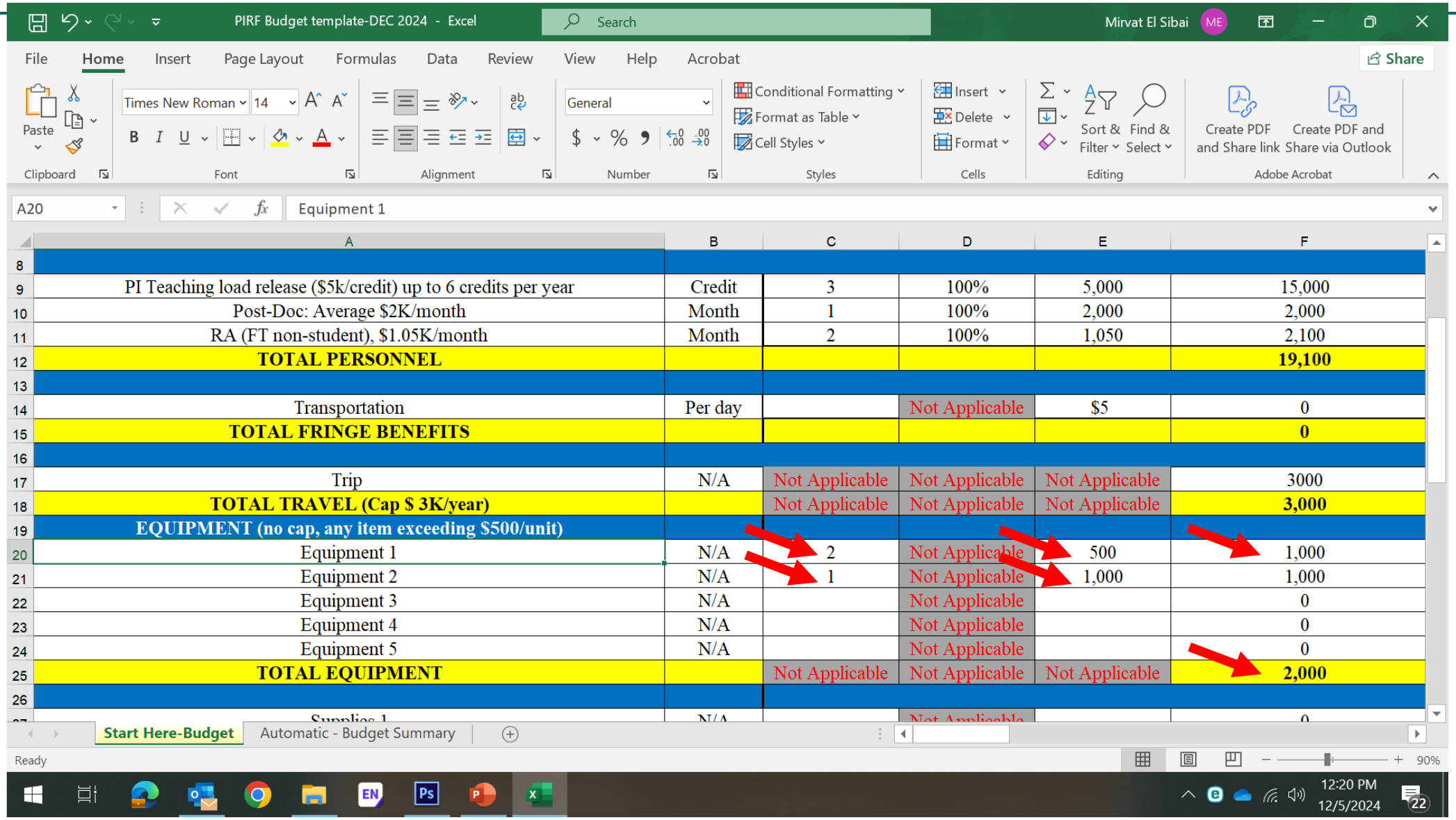
	A	B	C	D	E	F
4	Date of submission					
5					PIRF Ceiling	37,500
6			Year 1			
7	**DESCRIPTION**	**Unit**	**No. of Units**	**Level of Effort for personnel, or number of pax per unit**	**Unit Cost (USD)**	**Total per year**
8						
9	PI Teaching load release ($5k/credit) up to 6 credits per year	Credit	3	100%	5,000	15,000
10	Post-Doc: Average $2K/month	Month		100%	2,000	0
11	RA (FT non-student), $1.05K/month	Month		100%	1,050	0
12	**TOTAL PERSONNEL**					**15,000**
13						
14	Transportation	Per day		Not Applicable	$5	0
15	**TOTAL FRINGE BENEFITS**					**0**
16						
17	Trip	N/A	Not Applicable	Not Applicable	Not Applicable	
18	**TOTAL TRAVEL (Cap $ 3K/year)**		Not Applicable	Not Applicable	Not Applicable	**0**
19	**EQUIPMENT (no cap, any item exceeding $500/unit)**					
20	Equipment 1	N/A		Not Applicable		0

Second step: Prepare your budget

PI Teaching load release ($5k/credit) up to 6 credits per year	Credit	3	100%	5,000	15,000
Post-Doc: Average $2K/month	Month	1	100%	2,000	2,000
RA (FT non-student), $1.05K/month	Month	2	100%	1,050	2,100
TOTAL PERSONNEL					**19,100**
Transportation	Per day		Not Applicable	$5	0
TOTAL FRINGE BENEFITS					**0**
Trip	N/A	Not Applicable	Not Applicable	Not Applicable	3000
TOTAL TRAVEL (Cap $ 3K/year)		Not Applicable	Not Applicable	Not Applicable	**3,000**
EQUIPMENT (no cap, any item exceeding $500/unit)					
Equipment 1	N/A		Not Applicable		0
Equipment 2	N/A		Not Applicable		0
Equipment 3	N/A		Not Applicable		0
Equipment 4	N/A		Not Applicable		0
Equipment 5	N/A		Not Applicable		0
TOTAL EQUIPMENT		Not Applicable	Not Applicable	Not Applicable	**0**
Supplies 1	N/A		Not Applicable		0

Start Here-Budget | Automatic - Budget Summary

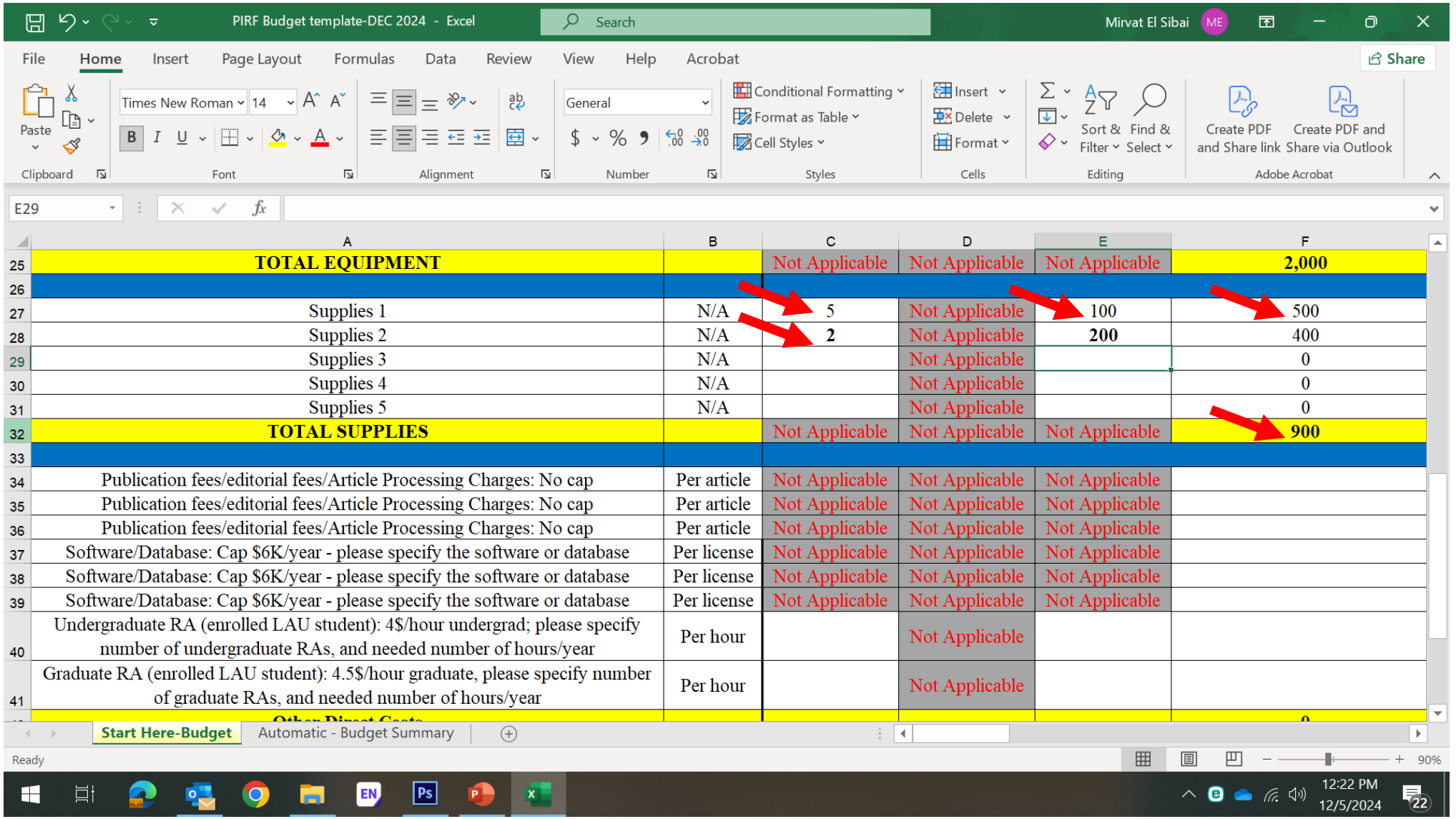
Second step: Prepare your budget



PIRF Budget template-DEC 2024 - Excel

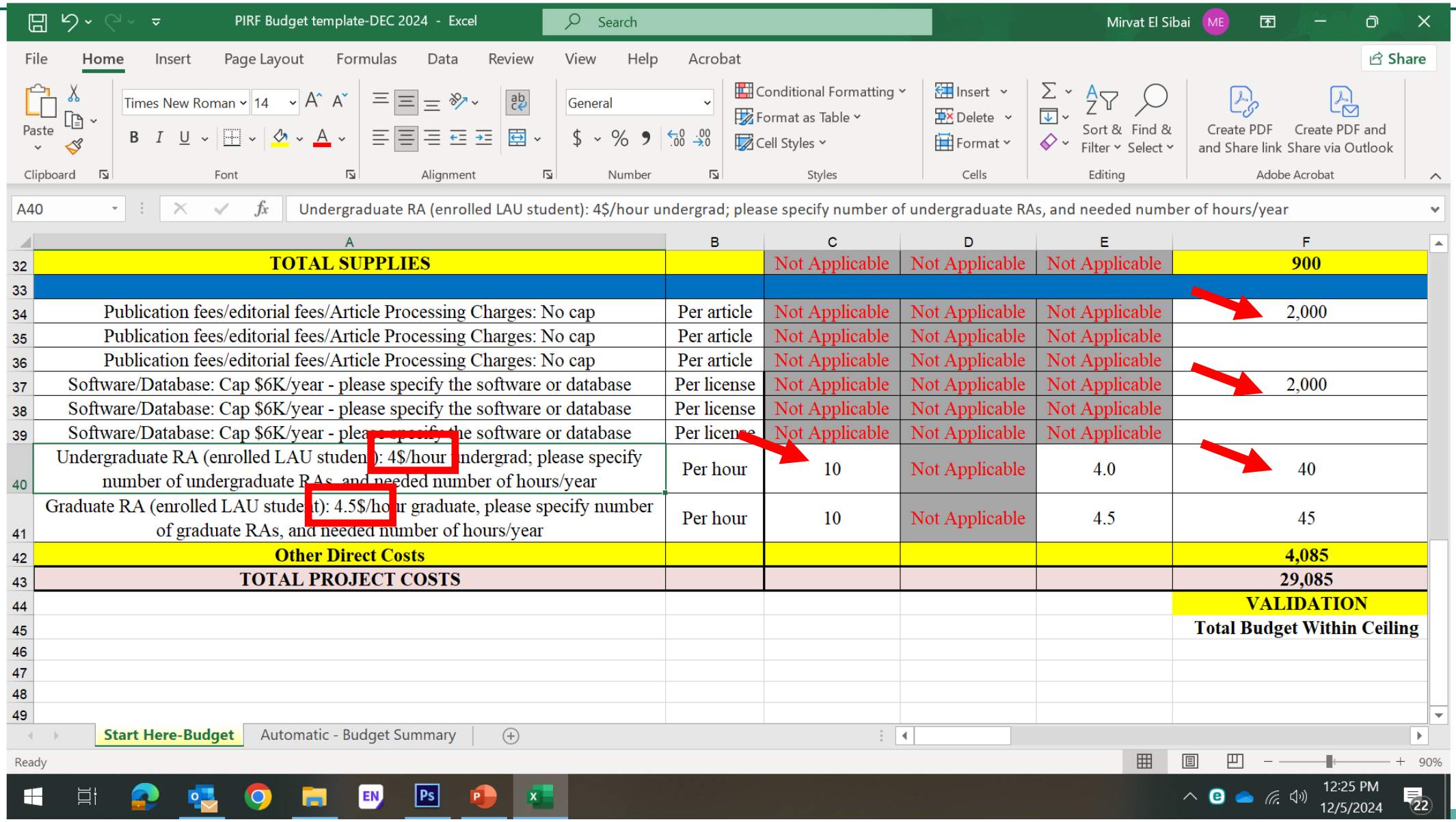
	A	B	C	D	E	F
8						
9	PI Teaching load release ($5k/credit) up to 6 credits per year	Credit	3	100%	5,000	15,000
10	Post-Doc: Average $2K/month	Month	1	100%	2,000	2,000
11	RA (FT non-student), $1.05K/month	Month	2	100%	1,050	2,100
12	**TOTAL PERSONNEL**					**19,100**
13						
14	Transportation	Per day		Not Applicable	$5	0
15	**TOTAL FRINGE BENEFITS**					**0**
16						
17	Trip	N/A	Not Applicable	Not Applicable	Not Applicable	3000
18	**TOTAL TRAVEL (Cap $ 3K/year)**		Not Applicable	Not Applicable	Not Applicable	**3,000**
19	**EQUIPMENT (no cap, any item exceeding $500/unit)**					
20	Equipment 1	N/A	2	Not Applicable	500	1,000
21	Equipment 2	N/A	1	Not Applicable	1,000	1,000
22	Equipment 3	N/A		Not Applicable		0
23	Equipment 4	N/A		Not Applicable		0
24	Equipment 5	N/A		Not Applicable		0
25	**TOTAL EQUIPMENT**		Not Applicable	Not Applicable	Not Applicable	**2,000**
26						

Second step: Prepare your budget



	A	B	C	D	E	F
25	**TOTAL EQUIPMENT**		Not Applicable	Not Applicable	Not Applicable	**2,000**
26						
27	Supplies 1	N/A	5	Not Applicable	100	500
28	Supplies 2	N/A	**2**	Not Applicable	**200**	400
29	Supplies 3	N/A		Not Applicable		0
30	Supplies 4	N/A		Not Applicable		0
31	Supplies 5	N/A		Not Applicable		0
32	**TOTAL SUPPLIES**		Not Applicable	Not Applicable	Not Applicable	**900**
33						
34	Publication fees/editorial fees/Article Processing Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable	
35	Publication fees/editorial fees/Article Processing Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable	
36	Publication fees/editorial fees/Article Processing Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable	
37	Software/Database: Cap $6K/year - please specify the software or database	Per license	Not Applicable	Not Applicable	Not Applicable	
38	Software/Database: Cap $6K/year - please specify the software or database	Per license	Not Applicable	Not Applicable	Not Applicable	
39	Software/Database: Cap $6K/year - please specify the software or database	Per license	Not Applicable	Not Applicable	Not Applicable	
40	Undergraduate RA (enrolled LAU student): 4$/hour undergrad; please specify number of undergraduate RAs, and needed number of hours/year	Per hour		Not Applicable		
41	Graduate RA (enrolled LAU student): 4.5$/hour graduate, please specify number of graduate RAs, and needed number of hours/year	Per hour		Not Applicable		

Second step: Prepare your budget



PIRF Budget template-DEC 2024 - Excel

Search

Mirvat El Sibai ME

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Paste Clipboard Times New Roman 14 Font Alignment General Number Conditional Formatting Format as Table Cell Styles Styles Insert Delete Format Cells Sort & Filter Find & Select Editing Create PDF and Share link Create PDF and Share via Outlook Adobe Acrobat

A40

Undergraduate RA (enrolled LAU student): 4$/hour undergrad; please specify number of undergraduate RAs, and needed number of hours/year

	A	B	C	D	E	F
32	**TOTAL SUPPLIES**		Not Applicable	Not Applicable	Not Applicable	**900**
33						
34	Publication fees/editorial fees/Article Processing Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable	2,000
35	Publication fees/editorial fees/Article Processing Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable	
36	Publication fees/editorial fees/Article Processing Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable	
37	Software/Database: Cap $6K/year - please specify the software or database	Per license	Not Applicable	Not Applicable	Not Applicable	2,000
38	Software/Database: Cap $6K/year - please specify the software or database	Per license	Not Applicable	Not Applicable	Not Applicable	
39	Software/Database: Cap $6K/year - please specify the software or database	Per license	Not Applicable	Not Applicable	Not Applicable	
40	Undergraduate RA (enrolled LAU student): 4$/hour undergrad; please specify number of undergraduate RAs, and needed number of hours/year	Per hour	10	Not Applicable	4.0	40
41	Graduate RA (enrolled LAU student): 4.5$/hour graduate, please specify number of graduate RAs, and needed number of hours/year	Per hour	10	Not Applicable	4.5	45
42	**Other Direct Costs**					**4,085**
43	**TOTAL PROJECT COSTS**					**29,085**
44						**VALIDATION**
45						**Total Budget Within Ceiling**
46						
47						
48						
49						

Start Here-Budget | Automatic - Budget Summary

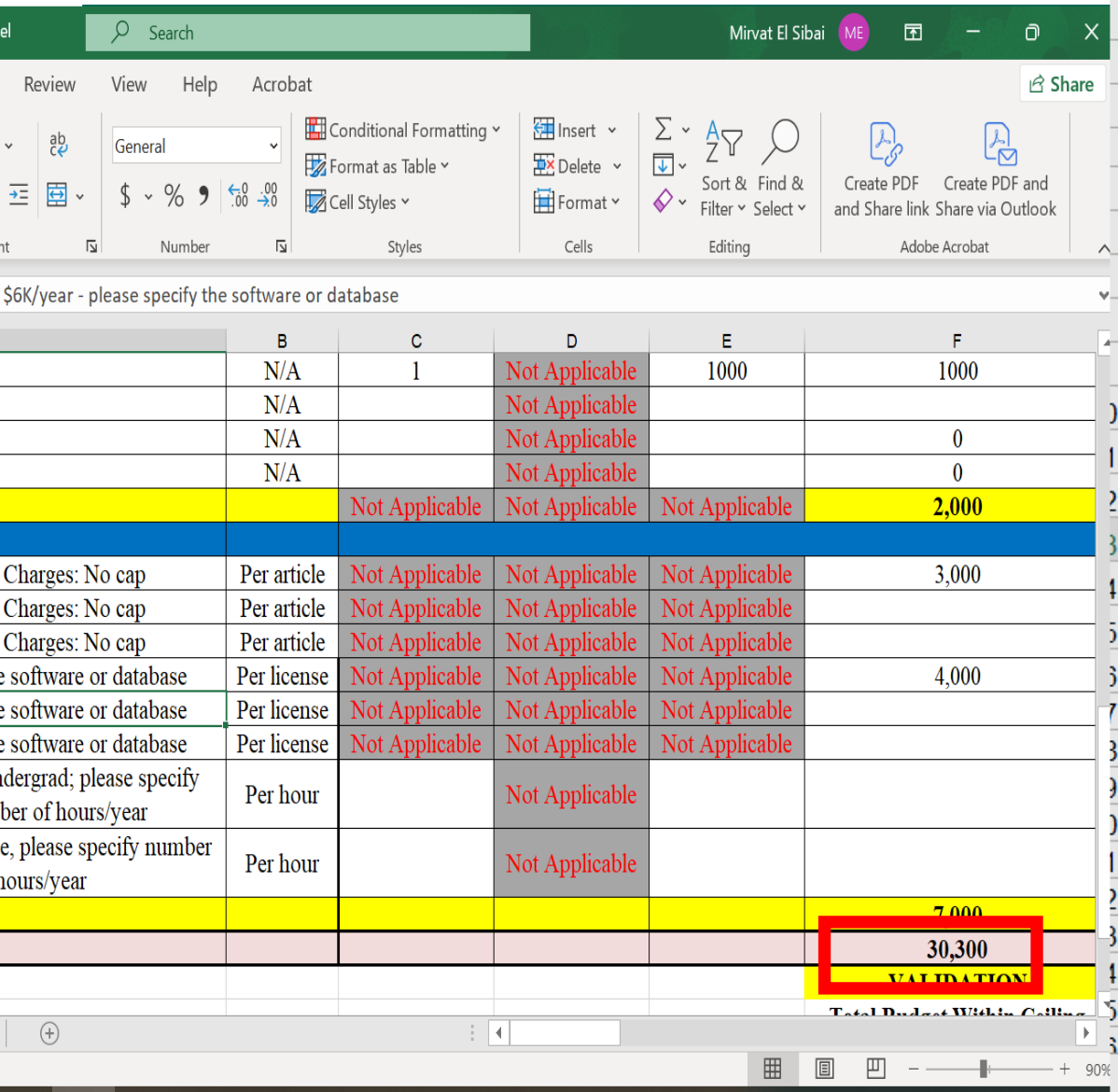
Ready 90%

12:25 PM 12/5/2024

Second step: Prepare your budget

	Not Applicable	Not Applicable	Not Applicable	900
Per article	Not Applicable	Not Applicable	Not Applicable	3,000
Per article	Not Applicable	Not Applicable	Not Applicable	2,000
Per article	Not Applicable	Not Applicable	Not Applicable	2,000
Per license	Not Applicable	Not Applicable	Not Applicable	2,000
Per license	Not Applicable	Not Applicable	Not Applicable	2,000
Per license	Not Applicable	Not Applicable	Not Applicable	2,000
Per hour	10	Not Applicable	4.0	
Per hour	10	Not Applicable	4.5	
				13,000
				38,000
				VALIDATION
				Total Budget Exceeds Ceiling

Second step: Prepare your budget



	B	C	D	E	F
	N/A	1	Not Applicable	1000	1000
	N/A		Not Applicable		
	N/A		Not Applicable		0
	N/A		Not Applicable		0
		Not Applicable	Not Applicable	Not Applicable	2,000
Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable	3,000
Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable	
Charges: No cap	Per article	Not Applicable	Not Applicable	Not Applicable	
e software or database	Per license	Not Applicable	Not Applicable	Not Applicable	4,000
e software or database	Per license	Not Applicable	Not Applicable	Not Applicable	
e software or database	Per license	Not Applicable	Not Applicable	Not Applicable	
adergrad; please specify ber of hours/year	Per hour		Not Applicable		
e, please specify number hours/year	Per hour		Not Applicable		
					7,000
					30,300
					VALIDATION
					Total Budget Within Ceiling

Lebanese American University

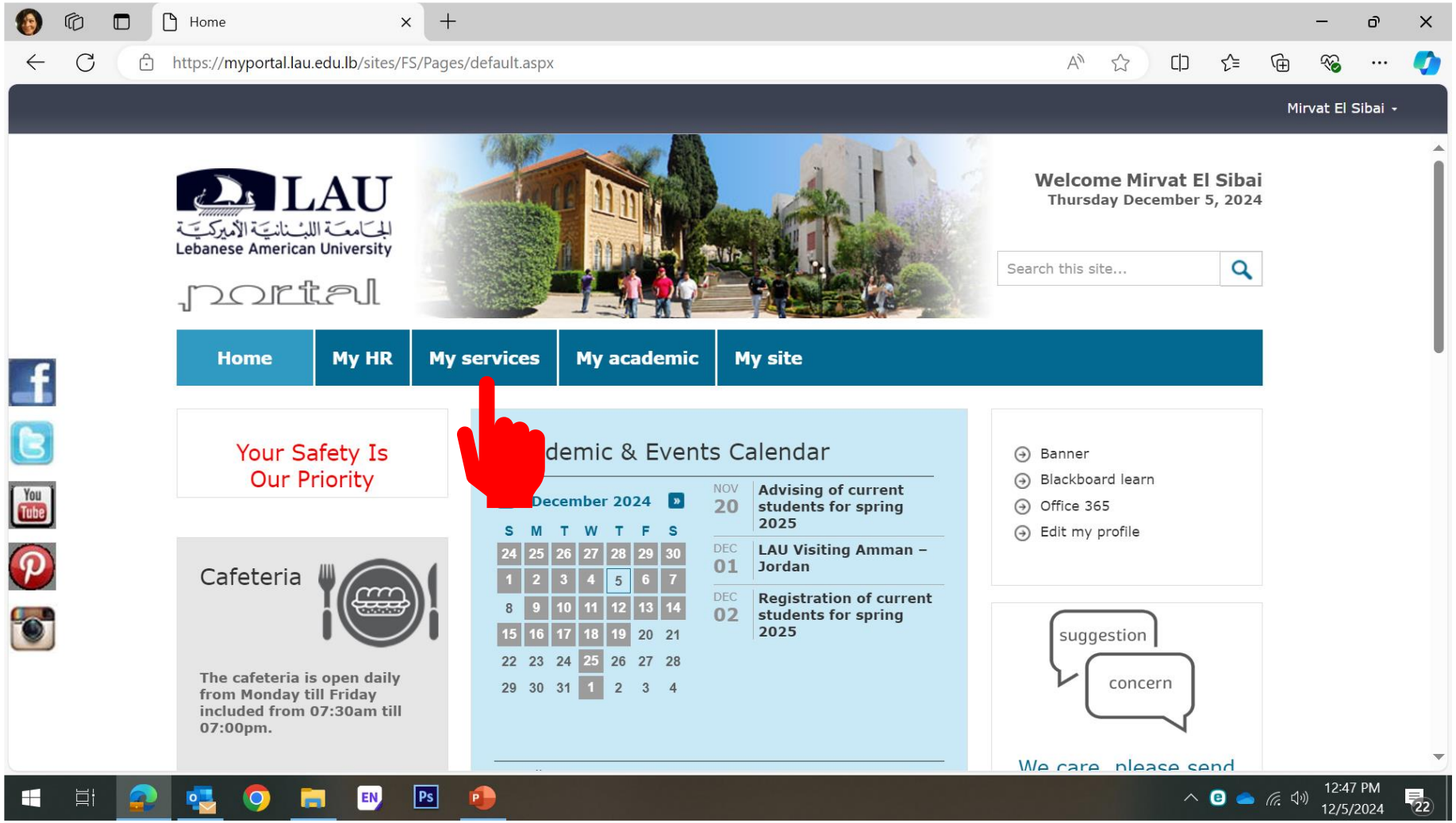
Budget Summary

	Total Budget
TOTAL PERSONNEL	19100
TOTAL FRINGE BENEFITS	0
TOTAL TRAVEL	0
TOTAL EQUIPMENT	2200
TOTAL SUPPLIES	2000
TOTAL CONTRACTUAL / CONSULTANTS/ TECHNICAL ASSISTANCE	#REF!
TOTAL CONSTRUCTION	#REF!
Total Other direct Costs	7000
Grand Total : DIRECT COSTS	30300
TOTAL INDIRECT COSTS	#REF!
TOTAL COSTS	#REF!

Start Here-Budget | Automatic - Budget Summary

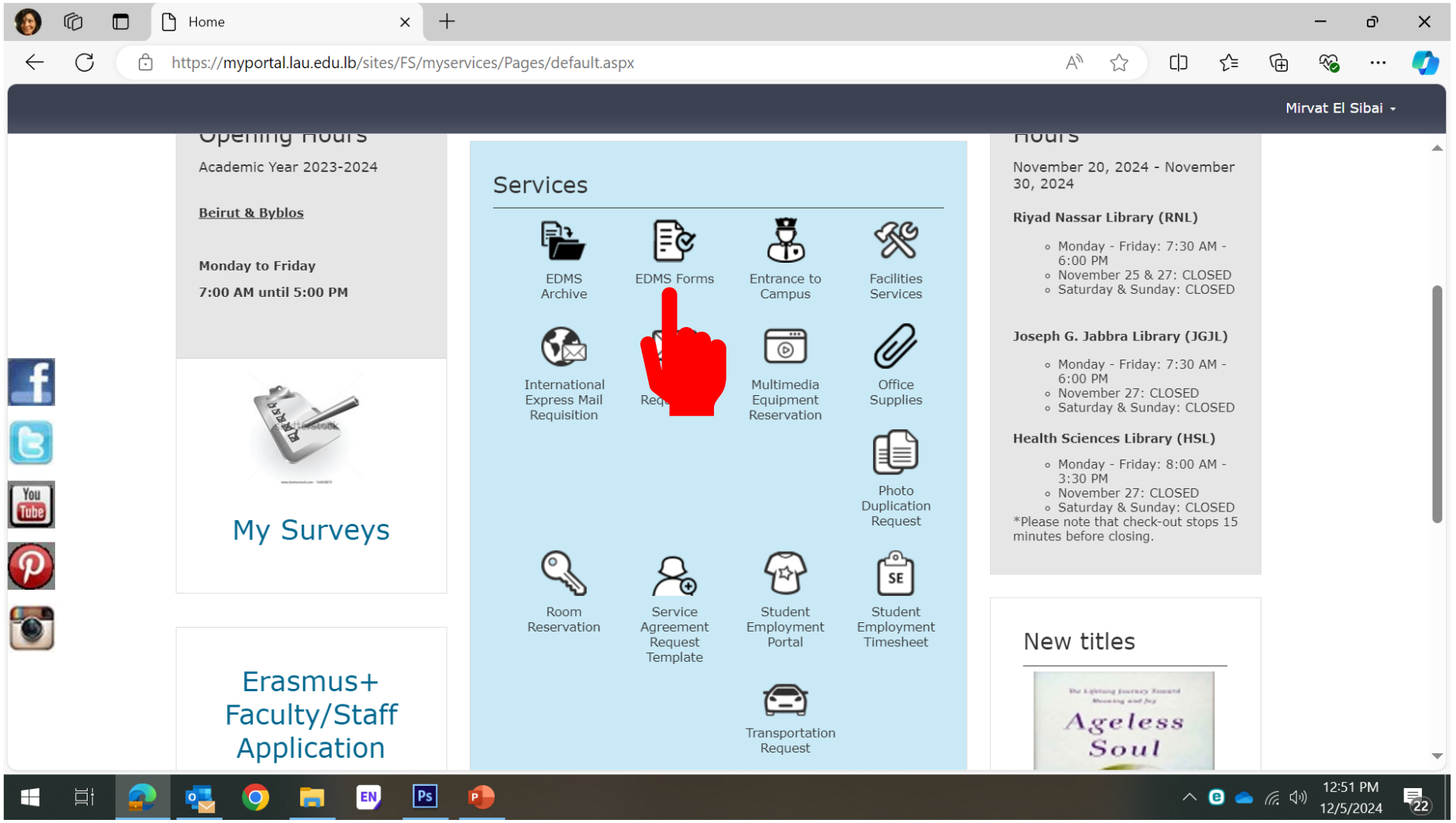
Now you are ready to send you application

My portal



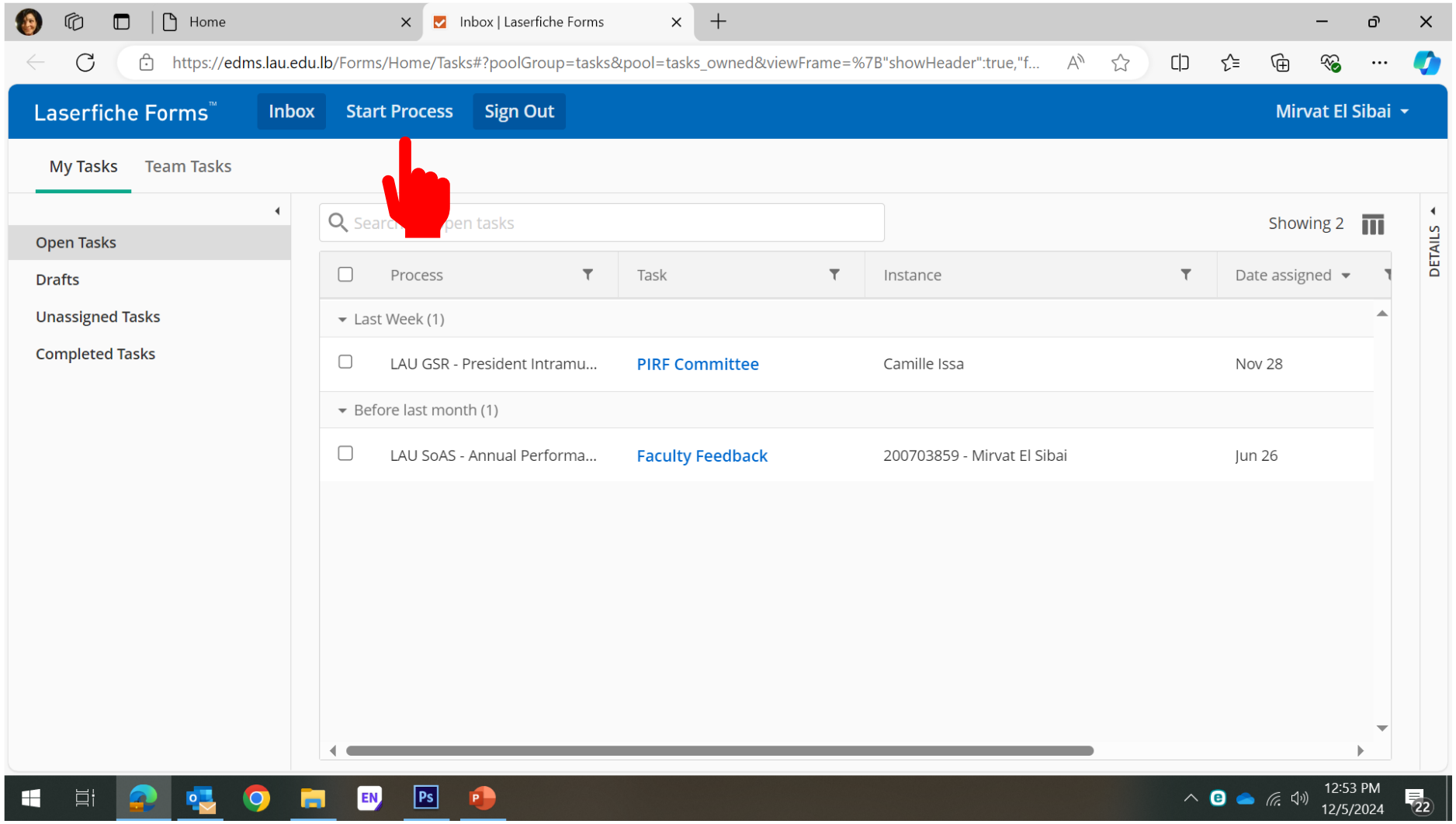
Now you are ready to send you application

EDMS forms



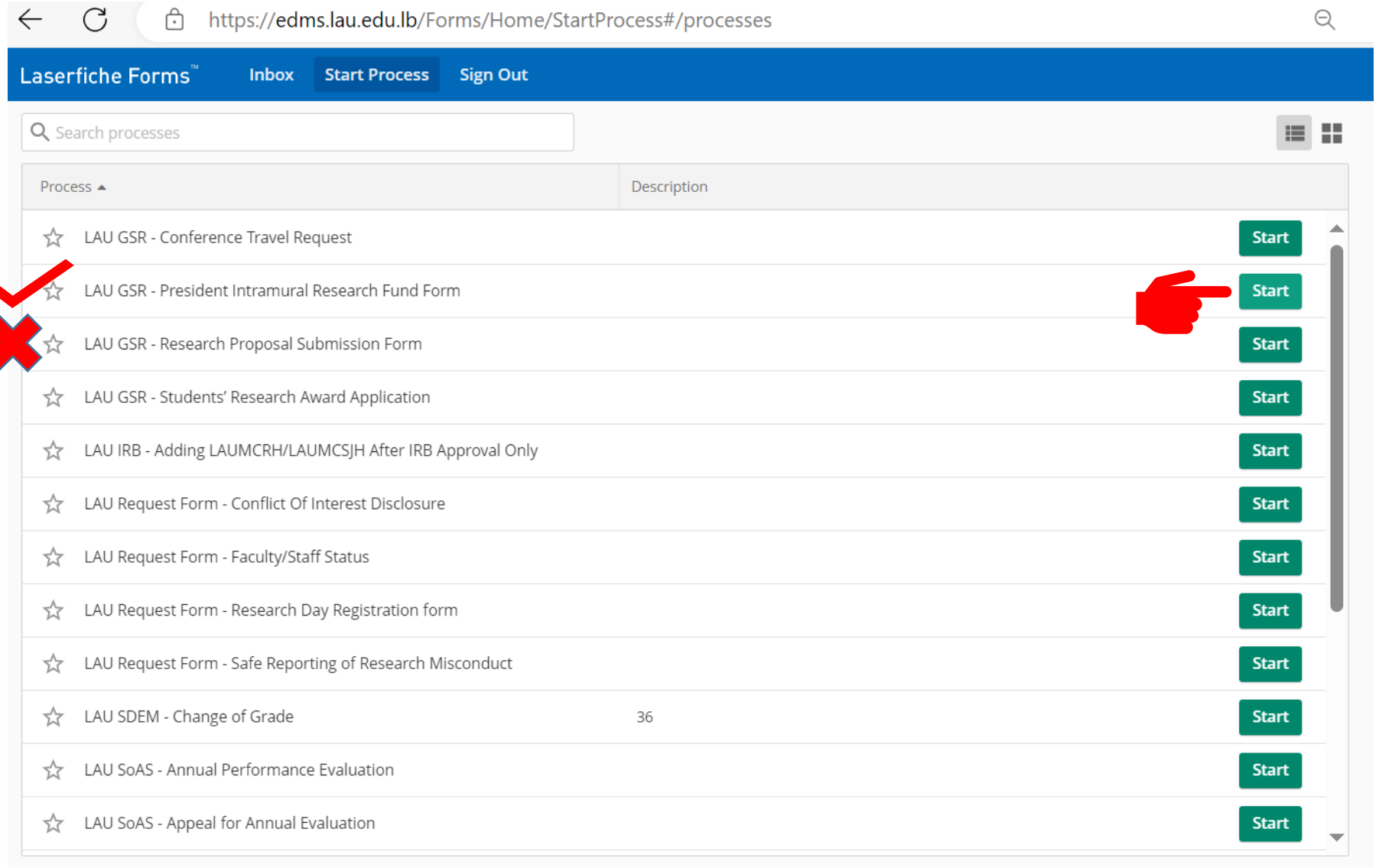
Now you are ready to send you application

Start process

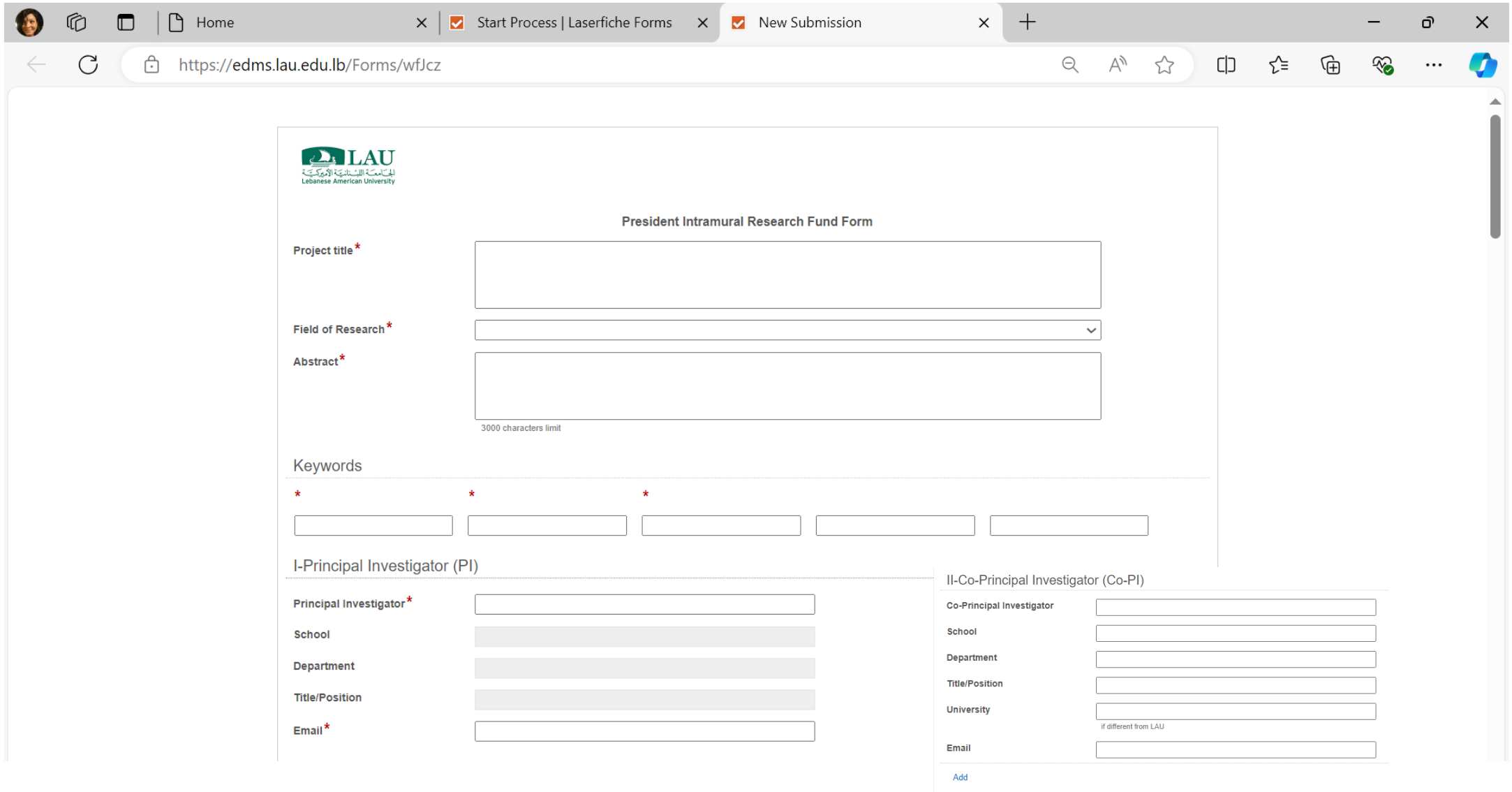


Now you are ready to send you application

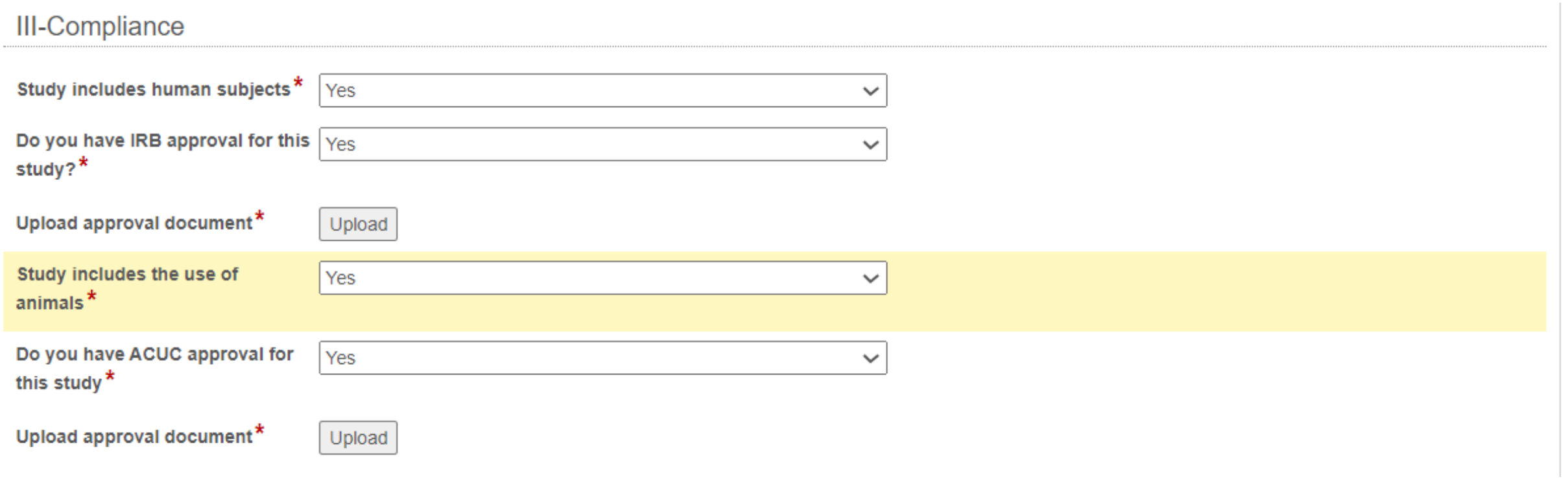
PIRF form



EDMS for PIRF: General info



EDMS for PIRF: Compliance



EDMS for PIRF: External reviewers

V-External Reviewers

Please enter the names of a minimum of 3 external reviewers

External reviewers should have no conflict of interest with the PI or Co-PI; such as co-authorship, kinship etc.. External reviewers should be outside of LAU. (Note: any proposal that does not have an external review by the end of the review period, will not be considered for funding.)

Please enter the names of at least 3 and preferably up to 5 external reviewers.

Name *	Affiliation *	Email *	Reason for Choosing *

Add

EDMS for PIRF: Proposal details

VI-Proposal

Title*

Abstract*

3000 characters limit

Background*

10000 characters limit

Upload Background charts/graphs/structures

Upload

Preliminary results

8500 characters limit

Upload preliminary results charts/graphs/structures

Upload

Scope and aims*

8500 characters limit

EDMS for PIRF: Proposal details

Upload scope and aims charts/graphs/structures

Upload

Experimental design / Methodology*

10000 characters limit

Upload experimental design / methodology charts/graphs/structures

Upload

Timeline*

3500 characters limit

Budget justification*

3500 characters limit

Recent publications*

References

EDMS for PIRF: Budget

VI-Budget & Duration

Project Duration* 2 Years

Does your proposed budget contain equipment?* No

Does your proposed budget contain a request for course release?* No

Does your proposed budget include hiring a postdoctoral fellow?* No

Please describe below in full detail the budgetary needs of your projects

Personnel

Year 1* | Year 2*

Please describe your Personnel needs

Supplies and Materials

Year 1* | Year 2*

Please describe your Supplies and Materials needs

Publishing and Conference

Year 1* | Year 2*

Please describe you Publishing and Conference attendance needs

EDMS for PIRF: Budget

Does your proposed budget contain equipment?* Yes

Does your proposed budget contain a request for course release?* Yes

EDMS for PIRF: Budget

Total Budget Year*

Total Budget Year 2*

Will the project require additional resources from the school*

Budget Sheet*

Upload

xlsx, xls

CV*

Upload

pdf, docx, doc

Submit

Save as Draft

What’s next?

- The PIRF committee will receive the applications and contact external reviewers for evaluation
- Decisions will be rendered mid-June 2025
- Faculty will receive an email with the outcome
- If the outcome is positive, faculty will receive a PIRF grant number from the business office. If you already had a PIRF in the past, the number remains unchanged

Who to contact?

Any question can be sent to me @ mirvat.elsibai@lau.edu.lb

If you have not received a PIRF project number, please contact Mr. Naji Medlej (Business office) @ nmedlej@lau.edu.lb

Who to contact?

- To post an Ad for hiring an email should be sent to Mr. Gracia Zgheib-Mahfoud (GSR office administrative assistant) @ gracia.zgheibmahfoud@lau.edu.lb, and please send her the PIRF project number, the job description, and the email where the applications can be sent
- To initiate an employment request for post-doctoral fellow or non-student RA, please send an email to Mr. Zgheib Mahfoud (email above) (please specify PIRF #, remuneration and duration of the contract)

Other processes

- To initiate an employment request to a student RA, please go through the administrative assistant in your department and provide the PIRF project number. They will initiate the contract with the office of financial aid and student employment (you identify the student to hire, tell them for this many hours a week for this many weeks), they have specific institutional guidelines for remuneration for undergrads vs. grads but please ask them to alert the GSR office

Other processes

- To place orders for equipment/reagents/software, please place a purchase request with your departmental lab supervisor or administrative assistant (whatever applies) and give them the PIRF project number

- For course release, please start the process by talking to your chair

Other processes: Conference travel

- For conference travel: Start by filling the EDMS form (Conference travel on PIRF)

Other processes: Conference travel

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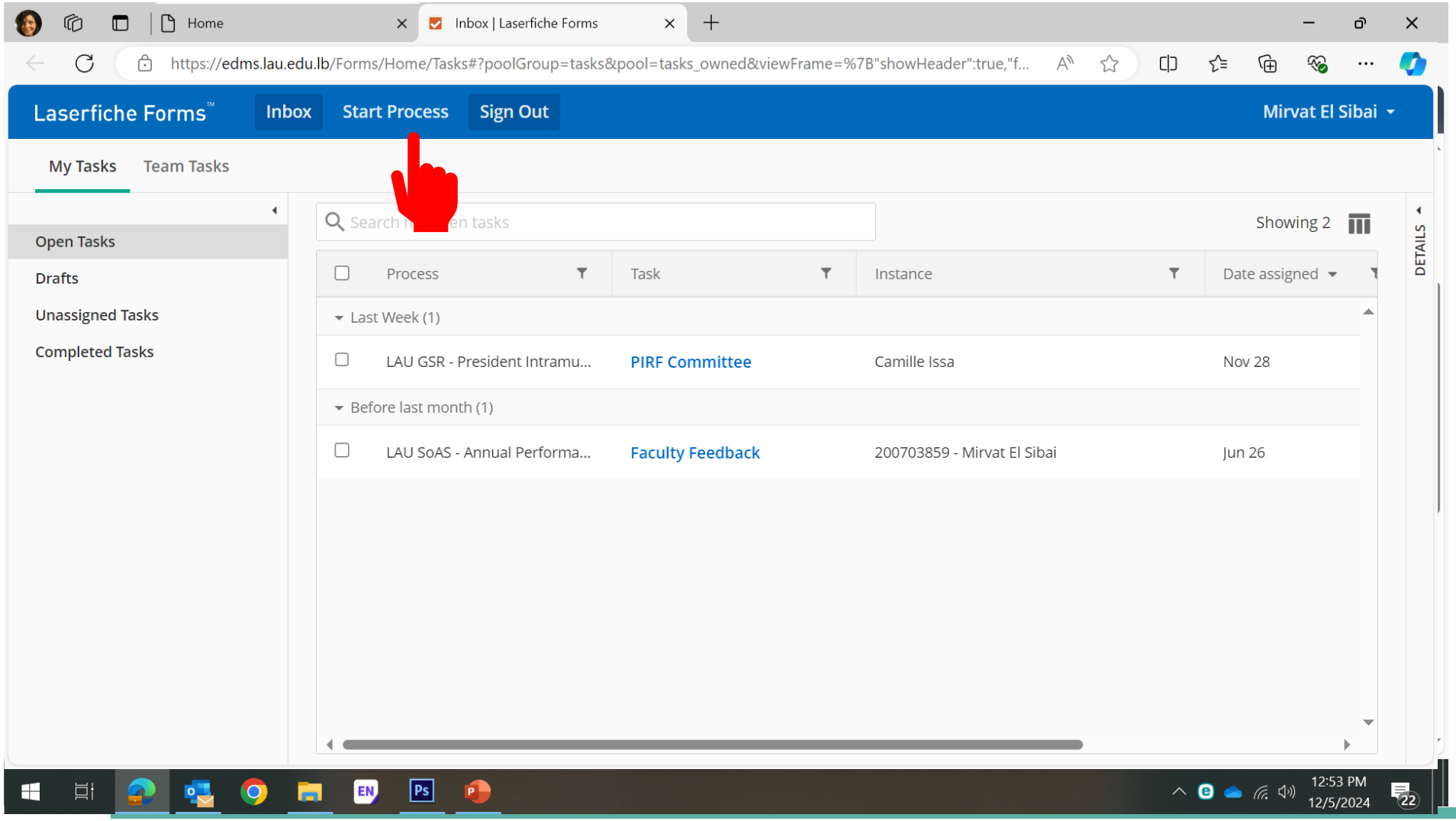
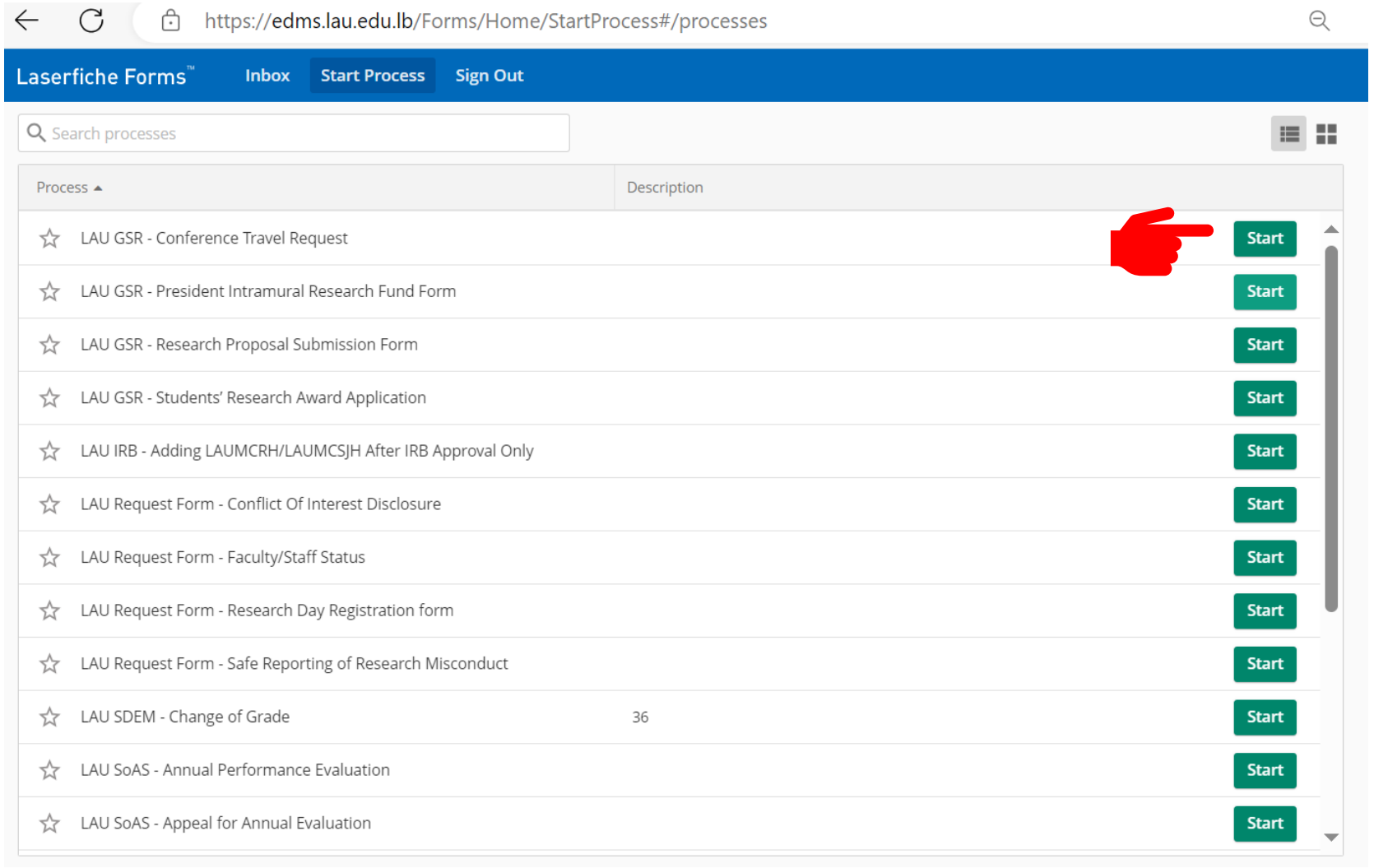


Other processes: Conference travel

Conference Travel Request



Other processes: Conference travel

Conference Travel Request

Why am I filling this?

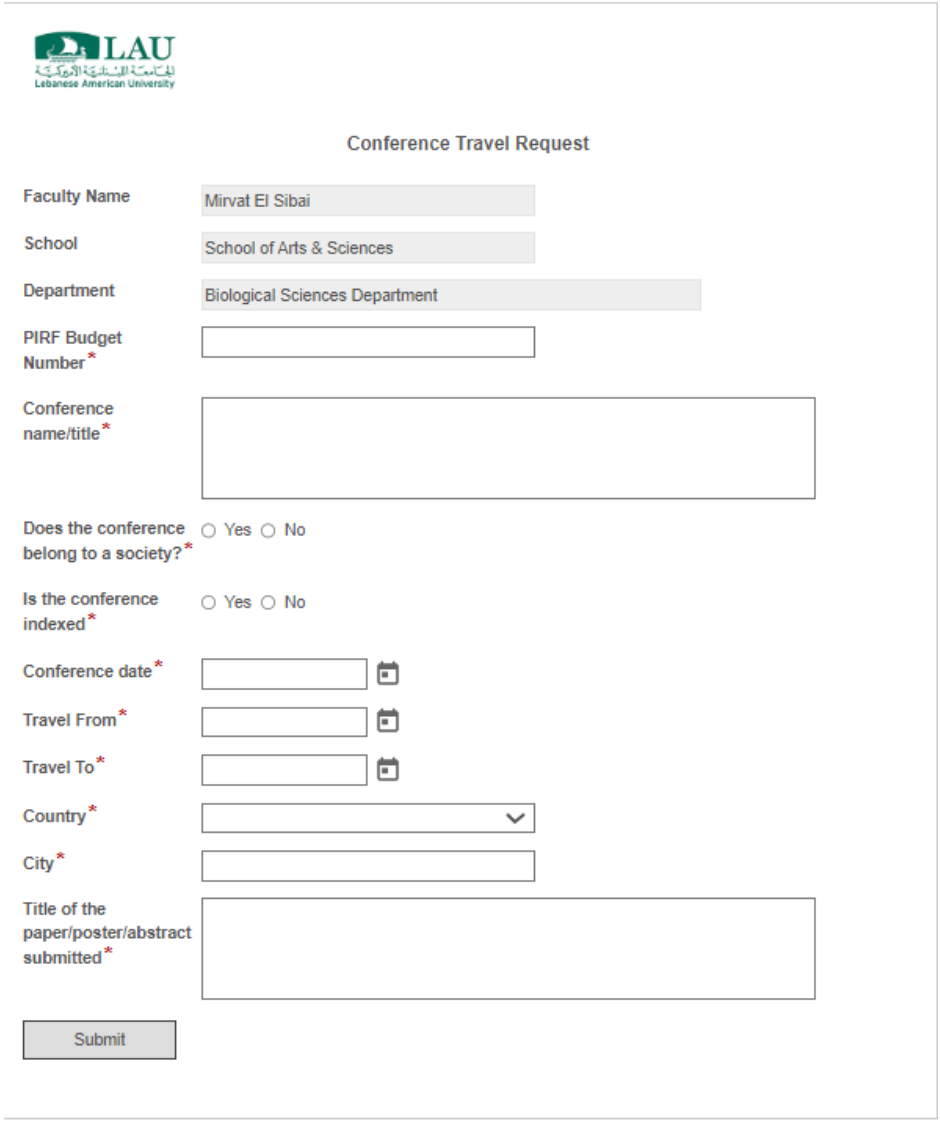
The business office needs a record/signature that the conference/venue was cleared

So:

1. You identify a conference
2. You fill this form
3. Once you get a notification of approval, then you can go ahead an make your plans and involve the business office:

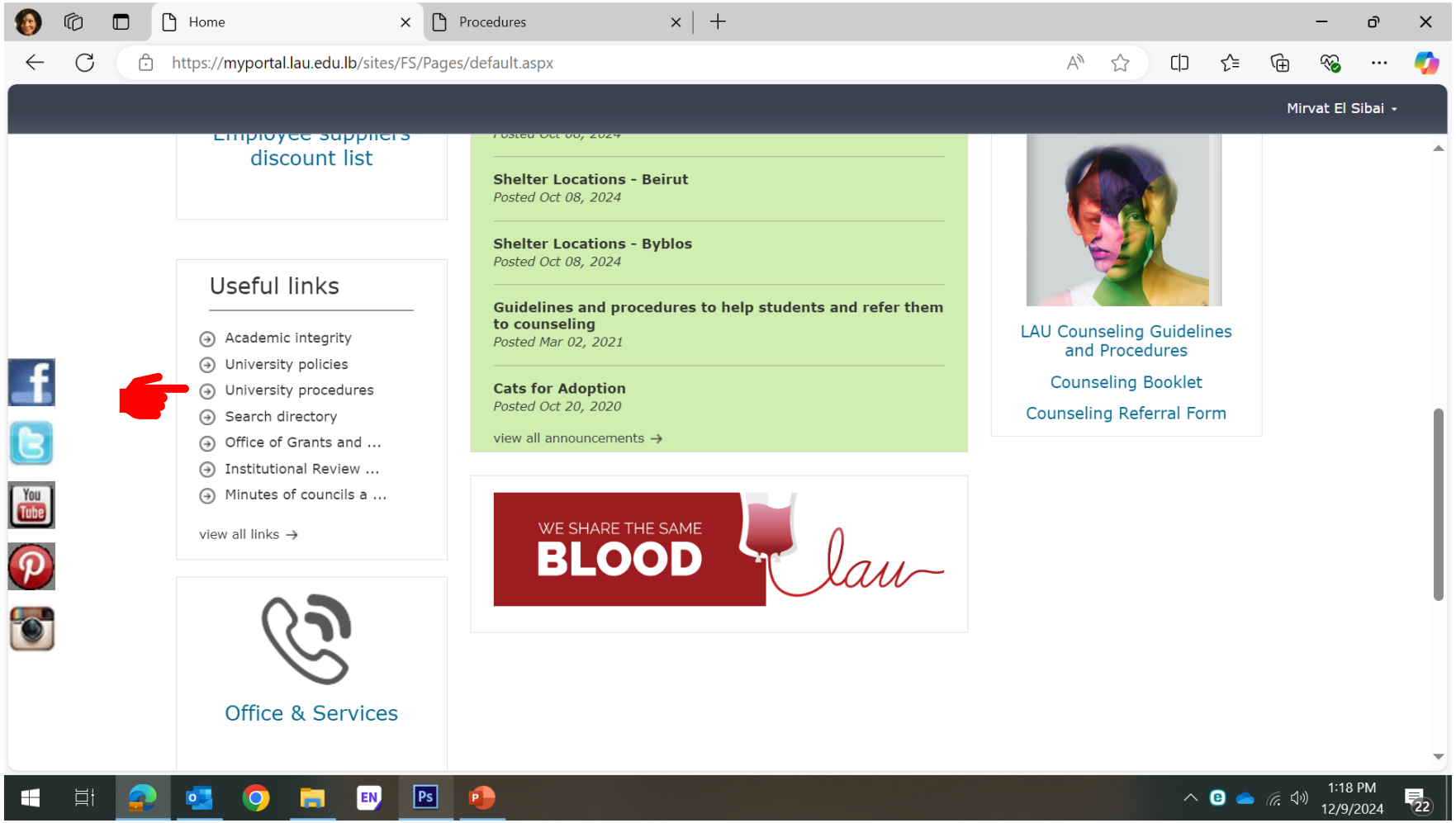
a. Before your trip in case you want an advance (on PIRF) and then after in order to fill the expense report and submit all your receipts

b. Or only after



Other processes: Conference travel

- All other info: You portal



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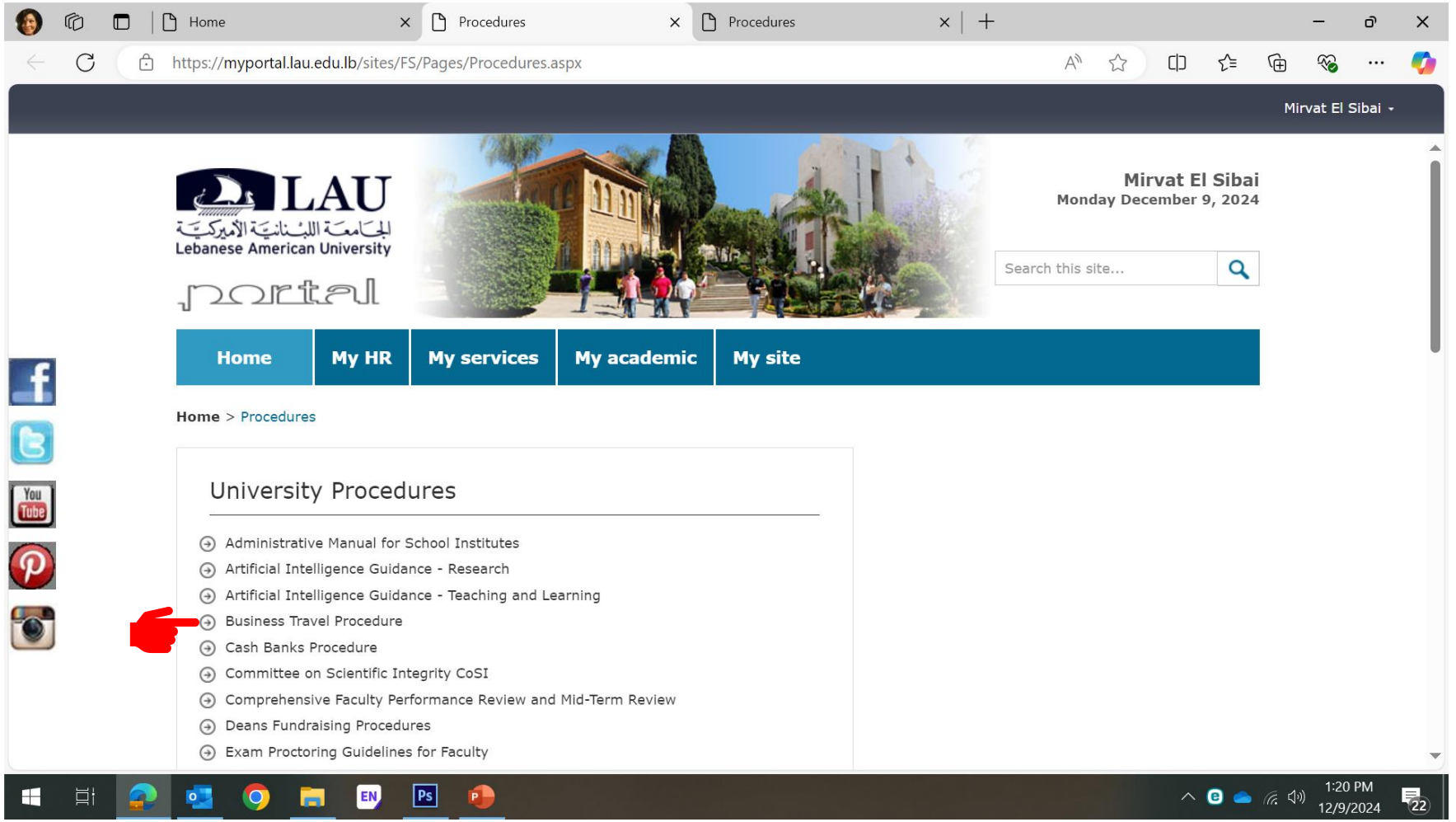

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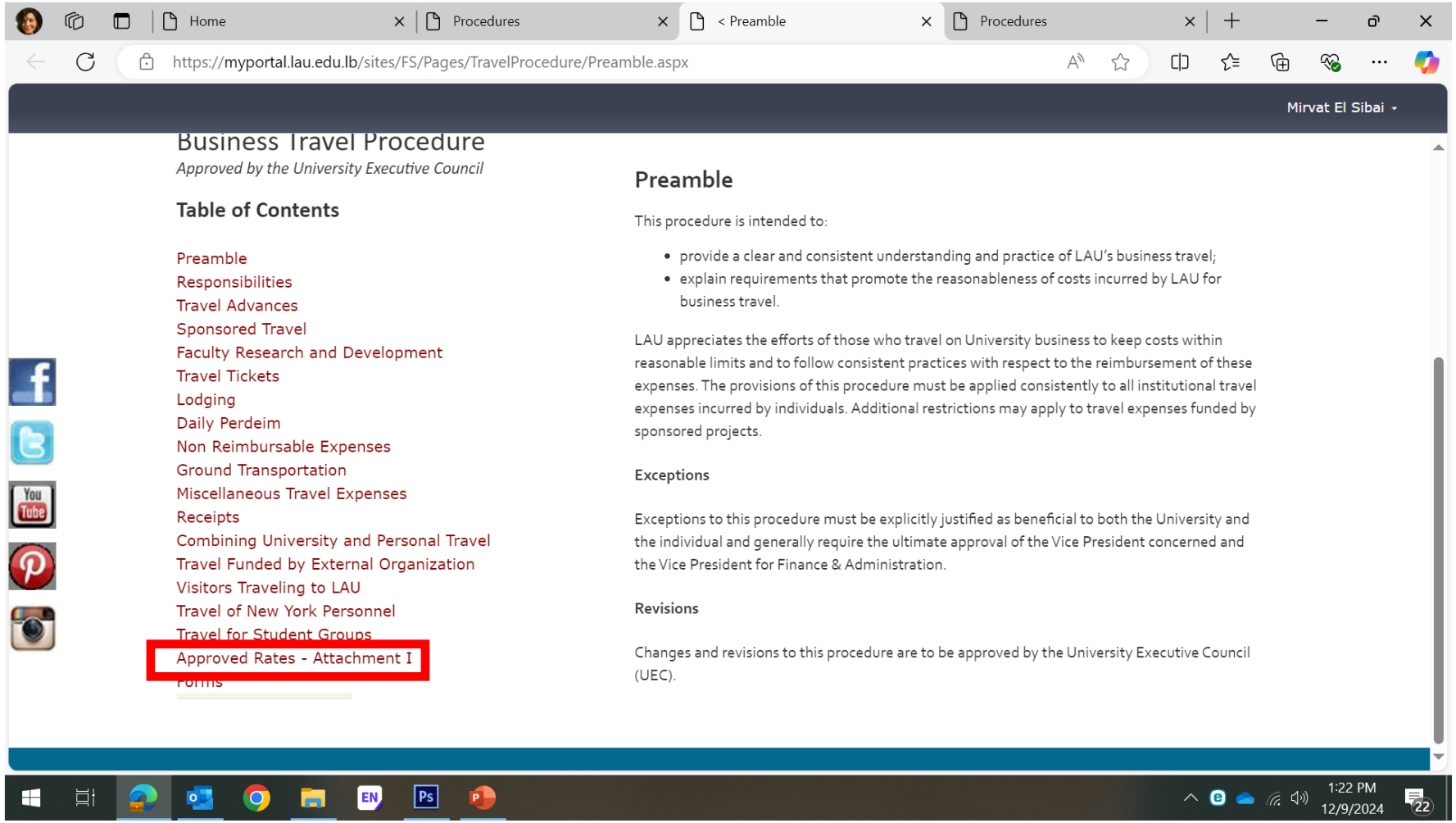
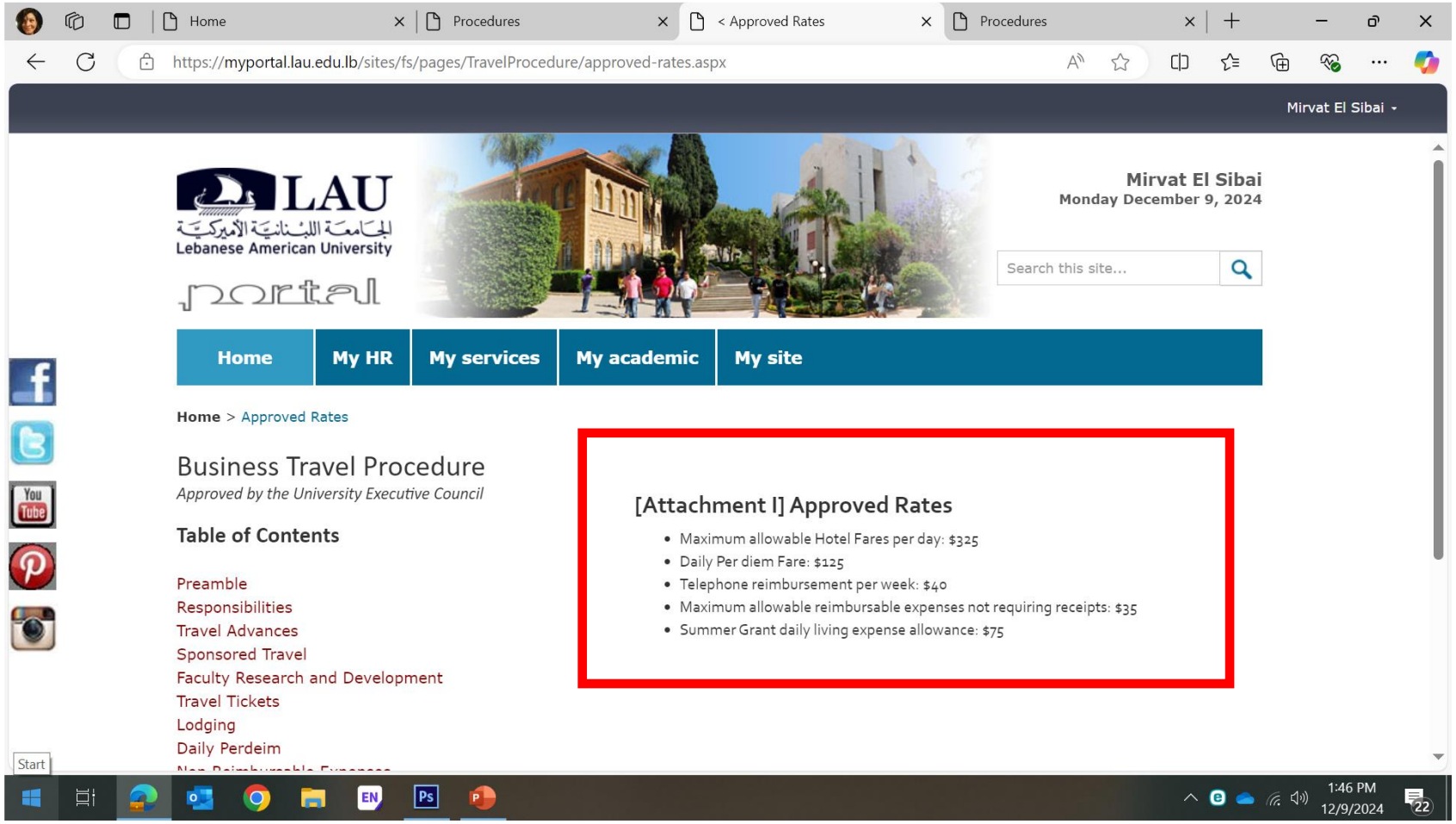
- All other info: You portal



Other processes: Conference travel

- **Normally acceptable business travel expenses are:**
  - Ticket
  - Hotel
  - Per diem
  - Taxi from and to airport
  - Conference registration fee
  - Visa



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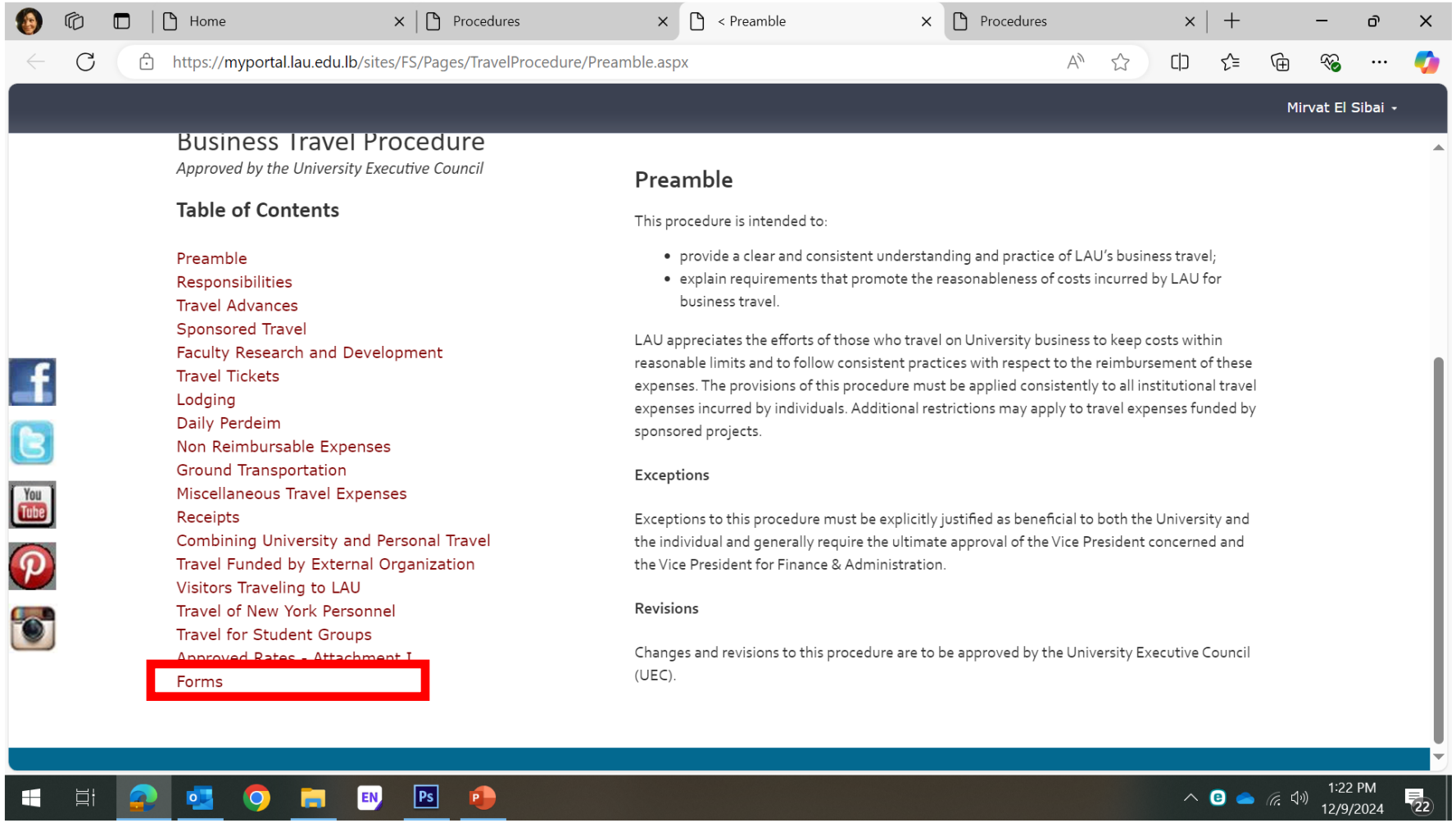
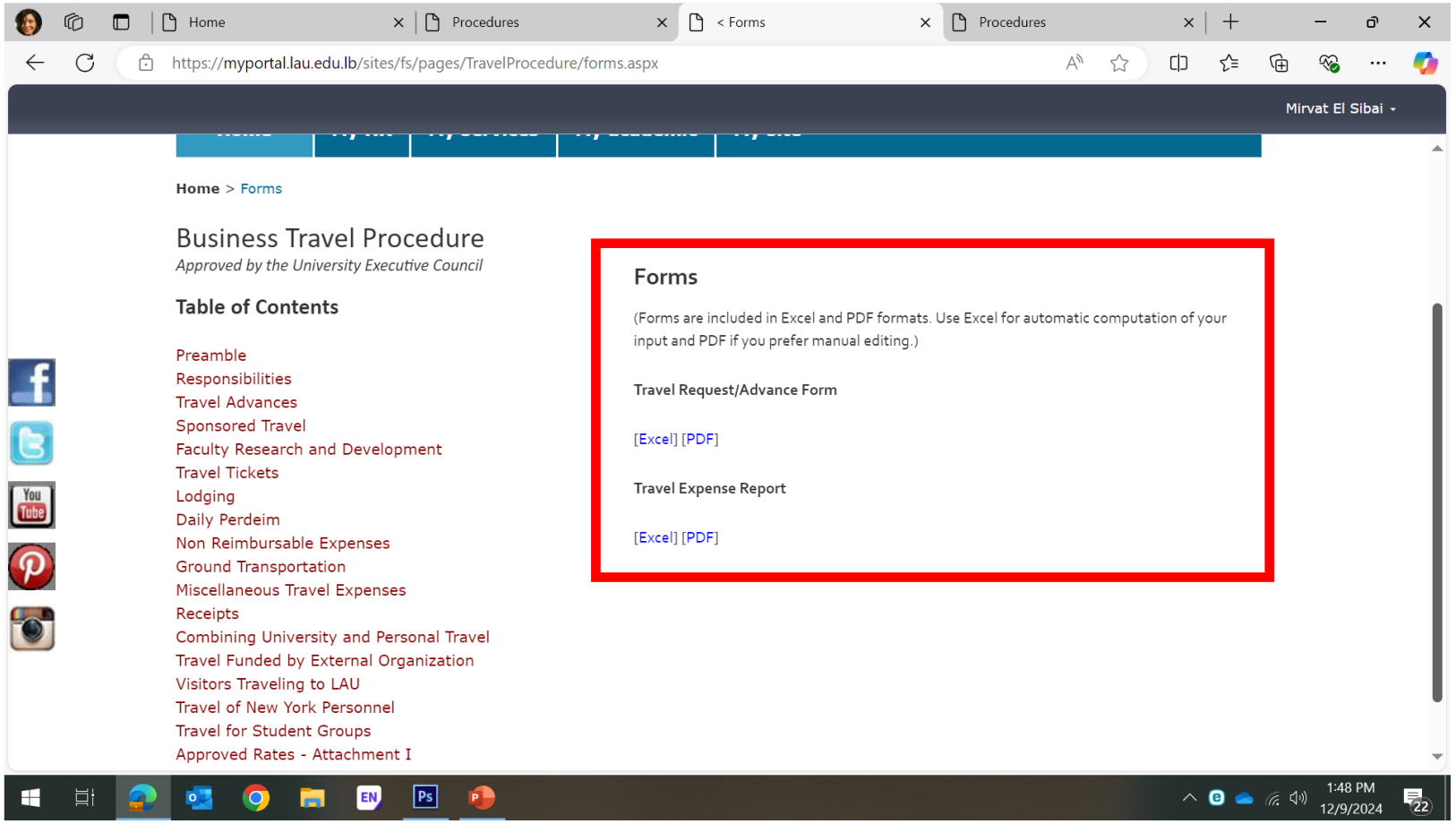


Other processes: Conference travel



Other processes: Conference travel

LEBANESE AMERICAN UNIVERSITY

TRAVEL REQUEST/ADVANCE FORM

Date

Type Of Travel					
Business	[ ]	URC	[ ]	Others	[ ]
Conference/training	[ ]	Sponsored	[ ]	*(Specify)*	
Purpose Of Travel					
Locations To Be Visited					
Dates					
Departure: *(MM/DD/YY)*		Return: *(MM/DD/YY)*		Duration	
Budget Available		Yes	[ ]		
		No	[ ]		
Cash Advance					**USD**
Perdiem		# days		Rate	Total
Hotel Estimate					Total
Others					Total

LEBANESE AMERICAN UNIVERSITY
TRAVEL EXPENSE REPORT

Date

Name:						
Department / Budget:						
Locations Visited:						
Departure and return Dates *(MM/DD/YY)*:	From:		To:			
Total travel days:						-
Number of personal days spent:						
Net Business / per diem days:						-
APPROVED EXPENSES						
	# Days	**Rate**	**Currency**	**Amount in Original Currency**	**Exchange Rate**	**Amount USD**
Transport fare						
Air Fare					1.00	-
Train fare					1.00	-
Car Rental					1.00	-
Taxis					1.00	-
Per diem	0.00			-	1.00	-
Lodging Expenses						
Hotel 1					1.00	-
Hotel 2					1.00	-
Hotel 3					1.00	-
Hotel 4					1.00	-
Hotel 5					1.00	-
Conference Fees					1.00	-
Others						
Business Meals/Activities					1.00	-
Telephone					1.00	-

To book your ticket please go through travel & accommodation office at LAU @

travel@lau.edu.lb

FAQs

- It is up to you to identify the post-doc to work with you

- With Post-docs, at the end of employment they withhold one month of payment in HR in order to ensure the part time employee have fulfilled their deliverables etc. now if the post-doc is continuing with you, we will contact you prior to the expiry of the contract duration (prior to Aug), you tell us which post-docs are continuing, in this case HR won't do the exit withholding of one month salary

- Post-docs cannot be hired on an hourly basis

FAQs

Budget reallocation across captions is done on a case-by-case basis

However transferring budget from or to employment/personnel requires special approval (Provost approval).

We are in the process of automating the employment request process

Separate orientation for closet-out and mid-term reviews

The aim of PIRF is to increase extramural funding at LAU, so KPIs expected out of a funded PIRF grant are papers as well as successfully obtained external funding for the faculty to be eligible to reapply

Future strategic goals for PIRF

- The ultimate goal of the PIRF fund is a starting point to help faculty secure extramural funding
- The GSR ran several orientation sessions (recorded sessions were emailed to all faculty) on Research Professional (RP) which is a database for funding opportunities (LAU maintains an institutional subscription)
- Please make the best of RP. In addition the data you provided us with regarding your research interest will help us tailor searches and email alerts for your needs and we will be routinely sending you those calls and opportunities
- In addition, a Grant writing workshop will be planned in February to guide faculty through navigating calls, preparing grant proposals, eligibility, compliance etc.

- Contact points for support for extramural funding:

Dr. Ralph Abi-Habib, director of sponsored programs, GSR @ralph.abihabib@lau.edu.lb

Mr. Mario Rebeiz, senior director, office of grants and contracts (OGC) @mario.rebeiz@lau.edu.lb

Thank you

Best of luck

We are all here to help with any inquiry